

Job Request

Fax: (08) 8297 7814
 Email: her@houseenergyrating.com
 Ph: 1300 308 525



Please fill in the details of the building and return the form. A quote will be sent with options of how to pay. Payment is required before work commences.

Sender			
Your Name			
Business Name			
Street Address			
Suburb	Postcode	State	
Email			
Phone	Fax		
Owner/Occupant			As above
Address			
Email	Phone		
Building Street Address			
Building Suburb	Postcode	State	
Your Reference Number			

Material Specifications <i>please tick appropriate box</i>			
Wall type	Floor type	Floor coverings*	Roof type
<input type="checkbox"/> Brick veneer <input type="checkbox"/> Weatherboard <input type="checkbox"/> Brick cavity <input type="checkbox"/> Fibre cement sheet <input type="checkbox"/> Other#	<input type="checkbox"/> Slab on ground <input type="checkbox"/> Suspended slab <input type="checkbox"/> Timber <hr/> <p style="text-align: center;">Upper Floor</p> <input type="checkbox"/> Suspended slab <input type="checkbox"/> Timber	<input type="checkbox"/> Carpet <input type="checkbox"/> Timber <input type="checkbox"/> Tiles <input type="checkbox"/> Vinyl <small>*Please indicate area and location on your plan</small>	<input type="checkbox"/> Tiles <input type="checkbox"/> Metal sheeting <input type="checkbox"/> Other (please specify)
<small>#please specify in layers table on adjoining sheet</small>			

Insulation			
Location	Bulk insulation type	R value	Reflective foil
Ceiling			<input type="checkbox"/> Yes <input type="checkbox"/> No
Under roof			<input type="checkbox"/> Yes <input type="checkbox"/> No
In walls			<input type="checkbox"/> Yes <input type="checkbox"/> No
Under floor			<input type="checkbox"/> Yes <input type="checkbox"/> No

Windows			
Window type		Frame	
<input type="checkbox"/> Standard 3mm glass		<input type="checkbox"/> Aluminium	<input type="checkbox"/> Timber
Manufacturer	WERS ID	U-Value	SHGC
e.g. G James Australia	GJA_001_01	6.3	0.6

For WERS ID, U-value & SHGC, go to <http://www.wers.net/how-wers-works/certified-products> and scroll down to Custom Ratings

Correct window specification is very important; HER will use the minimum specifications if required²

Additional information <i>we will need the following information (please specify format)</i>	
Site plan including NORTH point	Window schedule including height & width
<input type="checkbox"/> Hard copy	<input type="checkbox"/> Hard copy
<input type="checkbox"/> Electronic copy - pdf format (preferred) or dwg	<input type="checkbox"/> Electronic copy - pdf format (preferred) or dwg

Other Wall Type Material Specifications					
Building shell	Outside layer	→	→	→	Inside layer
e.g.External wall	Brick veneer	air gap	R2 insulation	10 mm PB	

Comments
<i>Please include any additional information here. If you have any questions, please don't hesitate to contact HER</i>

Compliance with the required five star energy rating under the Australian Building Code is "minimum acceptable construction". We can help improve your building's energy efficiency to increase comfort and reduce greenhouse gas emissions. Please call us for more information.

NOTES

1 Building Material Specification

If you are unsure of your building construction, or would like to try different constructions, please contact HER.

2 Correct Window Specification

Correct window specification is an important part of a building's energy efficiency rating. If you do not know the window specifications, HER will use the worst case specification i.e. a generic 3 mm glass aluminium frame window.

3 Job Timing

Normal turn-around time of five working days, subject to workload. If you require the report prior to this, please notify HER of a date and every effort will be made to meet your deadline.

4 Scope of Work

HER will assess the proposed building for compliance with the required five star rating. Where a proposed building just fails to meet compliance, HER will provide sufficient information to enable compliance, with no increase to the quoted fee. Where a proposed building requires significant investigation to enable compliance, you will be advised and all additional work will be charged on an agreed hourly rate.

Unless prior arrangement has been made with HER, the party submitting the Job Request Form is liable for payment.

5 Disclaimer

The information provided within Job Request form is regarded as final and takes precedence over any other information, including that within the corresponding plans. If any changes are made, please notify HER immediately.

Although great care will be taken with the processing of requests, HER does not give any warranties or assurances as to the accuracy of the report, and as such, will not be liable for any loss, damage, cost or expense arising from any errors or omissions.